

# **Officer Decision Making Urgent Decisions**

Thursday, 27th June, 2019  
at 11.00 am

## **PLEASE NOTE TIME OF MEETING**

Civic Centre, Southampton

This meeting is not open to the public

### **Decision Maker**

Service Director – Children and Families  
Services

### **Contacts**

Senior Democratic Support Officer  
Name: Judy Cordell  
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## AGENDA

Agendas and papers are available via the Council's website

**1 BITTERNE PARK AUTISM RESOURCE BASE (COMPLETION & EXPANSION TO 48 PLACES)** (Pages 1 - 10)

To consider the report of the Education Capital Programme Manager. Following recommendations from Council's Capital Board and Approval of urgent request by Chair of OSMC delegating Director of Services to sign the contract for £532,002.49 to progress with the works.

**2 FAIR ISLE JUNIOR SCHOOL (PRIMARY EXPANSION)** (Pages 11 - 26)

To consider the report of the Education Capital Programme Manager. Following recommendations from Council's Capital Board and Approval of urgent request by Chair of OSMC delegating Director of Services to sign the contract for £675,374 to progress with the works.

Thursday, 27 June 2019

Director of Legal and Governance

<b>DECISION-MAKER:</b>		SERVICE DIRECTOR CHILDREN, FAMILIES AND EDUCATION			
<b>SUBJECT:</b>		BITTERNE PARK AUTISM RESOURCE BASE (COMPLETION & EXPANSION TO 48 PLACES)			
<b>DATE OF DECISION:</b>		27 JUNE 2019			
<b>REPORT OF:</b>		EDUCATION CAPITAL PROGRAMME MANAGER			
<b><u>CONTACT DETAILS</u></b>					
<b>AUTHOR:</b>	<b>Name:</b>	Amjid Raza		<b>Tel:</b>	023 80834378
	<b>E-mail:</b>	Amjid.Raza@southampton.gov.uk			
<b>Director</b>	<b>Name:</b>	Hilary Brooks		<b>Tel:</b>	023 80834899
	<b>E-mail:</b>	Hilary.brooks@southampton.gov.uk			

<b>STATEMENT OF CONFIDENTIALITY</b>		
None		
<b>BRIEF SUMMARY</b>		
<p>The Council's Capital Board on 25 June 2019 recommended approval of £495,000 to deliver 48 places and to seek urgent decision from Chair of OSMC under Regulation 16 to approve the project to progress with officer delegated to sign the contract for £532,002.49.</p> <p>The chair of Overview and Scrutiny Management Committee has approved the urgent request under regulation 16 on 26 June 2019 for officer delegated decision to sign the contract to progress with the works.</p>		
<b>RECOMMENDATIONS:</b>		
Having complied with the requirements of Rule 16 (urgency) of the Access to Information procedure Rules, it is recommended:		
	(i)	To approve internal delegated powers (officer delegated decision) i.e. Service Director Children, Families and Education to sign the contract for £532,002.49 to commence the works.
<b>REASONS FOR REPORT RECOMMENDATIONS</b>		
1.	This report is submitted for consideration as urgent under Rule 16 of the Access to Information procedure Rules in part 4 of the Council's Constitution, notice having been given to the Chair of Overview and Scrutiny Management Committee and the public. The matter requires an urgent decision and cannot be deferred for 5 clear days.	
2.	Southampton City Council has above national average of pupils with special Education need. To deal with ever increasing financial pressures, it was decided to create provision for the SEND pupils within the City rather than educating them outside the City which on average is costing £45,000 more.	

	<p>The proposed project will enable us to provide autism resource base for 48 pupils in total for September 2019.</p> <p>The project has been tendered and contract has to be signed this week in order to commence the works.</p>
<b>ALTERNATIVE OPTIONS CONSIDERED AND REJECTED</b>	
3.	The alternative option is to educate pupils outside the City which is hugely expensive and creates further pressure on City Council's already stretched resources.
<b>DETAIL (Including consultation carried out)</b>	
4.	Consultation has been carried out with Cabinet Member for Aspiration, Schools and Lifelong Learning and Cabinet Member for Place and Transport in March 2019.
<b>RESOURCE IMPLICATIONS</b>	
<b><u>Capital/Revenue</u></b>	
5.	<p>Recommendation has been sought from the Council's Capital Board. The funding is provided from the DfE Special Provision Allocation Fund of £2,080,283. The funding provided is ring fenced for Special Provision.</p> <p>Failing to deliver this project will result in additional costs of circa £45,000/child.</p>
<b><u>Property/Other</u></b>	
6.	The project is to undertake heavy refurbishment of an existing building to use as Autism Resource Base.
<b>LEGAL IMPLICATIONS</b>	
<b><u>Statutory power to undertake proposals in the report:</u></b>	
7.	Legal has been consulted and following their advice, the project was recommended at Council's Capital Board on 25 <sup>th</sup> June 2019 and Urgent approval was sought from the chair of OSMC under regulation 16 on 26 June 2019 for internal delegated powers to Service Director Children, Families and Education to spend the money and sign contract.
<b><u>Other Legal Implications:</u></b>	
8.	N/A
<b>RISK MANAGEMENT IMPLICATIONS</b>	
9.	The project has been tendered and the contract has to be signed this week to commence works. Any delays may risk contractor withdrawing and we may need to go back to retender which means we will not have the required places for ARB besides programme and budget implications.
<b>POLICY FRAMEWORK IMPLICATIONS</b>	
10.	None.

<b>KEY DECISION?</b>	<b>Yes/No</b>
<b>WARDS/COMMUNITIES AFFECTED:</b>	Bitterne Park
<b><u>SUPPORTING DOCUMENTATION</u></b>	

<b>Appendices</b>		
1.	<a href="#">Council's Capital Board submission</a>	
2.	<a href="#">Approval from Councillor Galton</a>	
<b>Documents In Members' Rooms</b>		
1.		
2.		
<b>Equality Impact Assessment</b>		
Do the implications/subject of the report require an Equality and Safety Impact Assessment (ESIA) to be carried out.		No
<b>Data Protection Impact Assessment</b>		
Do the implications/subject of the report require a Data Protection Impact Assessment (DPIA) to be carried out.		No
<b>Other Background Documents</b>		
Other Background documents available for inspection at:		
<b>Title of Background Paper(s)</b>		<b>Relevant Paragraph of the Access to Information Procedure Rules / Schedule 12A allowing document to be Exempt/Confidential (if applicable)</b>
1.		
2.		

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## Capital Bid on a Page

### Bitterne Park Autism Resource Base (Completion & Expansion to 48 places)

Proposing Councillor: Cllr D Paffey

**What problem / opportunity is being addressed?** Bitterne Park Autism Resource Base, (ARB) was commissioned in September 2018 at Bitterne Park School and the first group of fifteen children have attended the facility. Modular accommodation has been installed to accommodate the first intake of children. A report to CCB in February 2018 established a **£516k** budget to set up the facility based on refurbishing an existing building at Bitterne Park Secondary School. The project budget has been established to refurbish the buildings to provide places for 36 children. The extent of the works required to bring the accommodation up to a high standard for the facility are greater than initially anticipated. In particular the buildings require a complete replacement of the Mechanical, Electrical & Plumbing services throughout the building. (Annex A provides a complete breakdown of the costs for refurbishment). In order for the ARB to open in September 2018 it has been necessary to commission and install temporary modular accommodation at Bitterne Park Secondary School in order to accommodate the initial intake of fifteen children; the total costs for the installation of the modular accommodation **£270k** have been funded from the initial project budget. In addition the cost report (Annex A) identifies an additional cost of **£225k**. Therefore this paper requests **£495k** funding from the DfE SEND Allocation to complete the works. The option to retain the modular accommodation after the refurbishment has been completed should be considered as it will enable the total capacity of the Autism Resource Base, (ARB) to be extended to 48 places. There is demand in the city for the places. The school will pay the annual rental of £52k per year for the modular buildings beyond the completion of the refurbishment. (September 2019).

**Why is it important to address this?** The educational benefits gained through establishing the ARB at Bitterne Park School are provided at Annex B to this paper it is clear the facility is having a profound impact on children and their families. Six of the fifteen children attending the ARB at Bitterne Park Secondary School since it was opened in September 2018 would have been placed outside of the city. Notwithstanding the educational benefits the underlying business case for investment in the facility still remains in place. Without this facility the only other alternative would be to place significant and increasing numbers of children in independent facilities outside of the city at a typical cost of £60,000 per place with additional transport costs in the region of £10,000 per child. In September 2018

Impact on Council Outcomes	Minimal	Moderate	Significant
Southampton has strong and sustainable economic growth			
Children and young people get a good start in life			Y
People in Southampton live safe, healthy, independent lives			Y
Southampton is an attractive modern city, where people are proud to live and work		Y	
SCC is a modern and sustainable council		Y	

## Capital Bid on a Page

the commissioning of the ARB at Bitterne Park School in modular accommodation prevented the placement of six children out of city which would have led to a an in-year revenue pressure of **£0.42m**

**What's the solution being proposed?** To allocate a further **£0.495m** from the DfE SEND Capital allowance to establish the ARB and retain the modular accommodation to increase the capacity of the ARB to 48 children.

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### Resourcing

#### Cost / Budget

	2018/ 2019 £M	2019/ 2020 £M	2020/ 2021 £M	2021/ 2022 £M	2022/ 2023 £M	Total £M
Initial Capital		0.495				
Initial Revenue						
Ongoing Revenue						

#### Identified Funding Source – Capital Costs

	2018/ 2019 £M	2019/ 2020 £M	2020/ 2021 £M	2021/ 2022 £M	2022/ 2023 £M	Total £M
Budget		0.495				
Grant. DfE SEND Capital Allocation		<b>0.495</b>				
S106						
<b>Council Resources Requested</b>						



## Capital Bid on a Page

<div>Income Generation / Revenue Savings</div> <div>Based on averting just six out of city placements for secondary aged children on the autistic spectrum the ARB at Bitterne Park Secondary School provides a clear on-going revenue saving to the LA of around <b>£0.42m</b> per year. Now proven. Taking into consideration the additional expenditure of <b>£0.225m</b> to refurbish the accommodation to the necessary high standard and the <b>£0.270m</b> required to install and commission the modular accommodation with on-going revenue for running costs (rental, teaching staff, operational costs) the Return on Investment, (RoI) is within four years.</div>	<div>Income Generation / Revenue Savings</div> <table><tr><td></td><td>2018/ 2019 £M</td><td>2019/ 2020 £M</td><td>2020/ 2021 £M</td><td>2021/ 2022 £M</td><td>2022/ 2023 £M</td><td>Total £M</td></tr><tr><td>One Off</td><td></td><td></td><td></td><td></td><td></td><td></td></tr><tr><td>Ongoing</td><td><b>0.42</b></td><td><b>0.42</b></td><td><b>0.42</b></td><td><b>0.42</b></td><td><b>0.42</b></td><td><b>0.42</b></td></tr></table>								2018/ 2019 £M	2019/ 2020 £M	2020/ 2021 £M	2021/ 2022 £M	2022/ 2023 £M	Total £M	One Off							Ongoing	<b>0.42</b>	<b>0.42</b>	<b>0.42</b>	<b>0.42</b>	<b>0.42</b>	<b>0.42</b>
	2018/ 2019 £M	2019/ 2020 £M	2020/ 2021 £M	2021/ 2022 £M	2022/ 2023 £M	Total £M																						
One Off																												
Ongoing	<b>0.42</b>	<b>0.42</b>	<b>0.42</b>	<b>0.42</b>	<b>0.42</b>	<b>0.42</b>																						
<div>Resources Required to Deliver Solution</div> <div>Resource Type</div> <div>Page 7</div> <div>Not Applicable</div>	Accountability for Project: Amjid Raza																											
	Sponsoring Chief Officer: Hilary Brooks																											
	Finance – Reviewing Business Partner: Nick Persson																											
Date when OBC will be ready to present to board: Previously approved.																												

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### **REQUEST FOR URGENCY TO OVERVIEW AND SCRUTINY**

Request to the Chair of the Overview and Scrutiny Committee for agreement that a decision is Urgent and it is not practicable to wait five days to make that decision.

It is necessary to make an urgent decision on Bitterne Park Autism Resource Base (Completion & Expansion to 48 places) to sign the contract for the value of £532,002.49. The person making the decision will be Hilary Brooks.

This matter was not included on the Forward Plan and is a Key Decision. The reasons for urgency are as set out below.

Approval is sought in accordance with Financial Procedure rules to progress with delivering this project and commence works ASAP following CCB's approval of £495,000 for this purpose on 25 June 2019 to ensure the availability of required places (48places) for September 2019.

This request was recommended to progress at the CCB meeting on 25/6/19.

**Please confirm your agreement that this matter is urgent** (not your agreement to the decision itself).

#### **Proposed Decision:**

- i. Request for approval to enter into contract to commence the works on Bitterne Park ARB.

**Reasons for Urgency** (including why the matter was not included on the Forward Plan).

- i. It was understood that we had got sufficient approval to progress with the project. However, at the point of the award of the contract, it was flagged up that we do not have the authority to enter into contract as the overall project value is just above £500,000. Due to the tight programme, we need to sign the contract by the end of this week to deliver works in the summer holidays ready for September.

I confirm that I agree that the above matter is urgent and that a decision should be made in accordance with Rule 10 of the Local Authorities

(Executive Arrangements) (Meetings and Access to Information) (England)  
Regulations 2012

**Signed**



**Date**

26-6-19

Councillor S Galton  
Chair of Overview and Scrutiny Management Committee

<b>DECISION-MAKER:</b>		SERVICE DIRECTOR CHILDREN, FAMILIES AND EDUCATION			
<b>SUBJECT:</b>		FAIR ISLE JUNIOR SCHOOL (PRIMARY EXPANSION)			
<b>DATE OF DECISION:</b>		27 JUNE 2019			
<b>REPORT OF:</b>		EDUCATION CAPITAL PROGRAMME MANAGER			
<b><u>CONTACT DETAILS</u></b>					
<b>AUTHOR:</b>	<b>Name:</b>	Amjid Raza		<b>Tel:</b>	023 80 834378
	<b>E-mail:</b>	Amjid.Raza@education.gov.uk			
<b>Director</b>	<b>Name:</b>	Hilary Brooks		<b>Tel:</b>	023 80 834899
	<b>E-mail:</b>	Hilary.brooks@southampton.gov.uk			

<b>STATEMENT OF CONFIDENTIALITY</b>		
None		
<b>BRIEF SUMMARY</b>		
<p>The project was approved by Cabinet on 15 September 2015. The Council’s Capital Board on 25 June 2019 recommended virement of £220,080 from Secondary School expansion programme to deliver two classroom expansion and to seek urgent decision from Chair of OSMC under Regulation 16 to approve the project to progress with officer delegated to sign the contract for £675,374.</p> <p>The chair of Overview and Scrutiny Management Committee has approved the urgent request under regulation 16 on 26 June 2019 for officer delegated decision to sign the contract to progress with the works.</p>		
<b>RECOMMENDATIONS:</b>		
Having complied with the requirements of Rule 16 (urgency) of the Access to Information procedure Rules, it is recommended:		
	(i)	To approve officer delegated decision i.e. Service Director Children, Families and Education to sign the contract for £675,374 to commence the works.
<b>REASONS FOR REPORT RECOMMENDATIONS</b>		
1.	This report is submitted for consideration as urgent under Rule 16 of the Access to Information procedure Rules in part 4 of the Council’s Constitution, notice having been given to the Chair of Overview and Scrutiny Management Committee and the public. The matter requires an urgent decision and cannot be deferred for 5 clear days.	
2.	The works are scheduled to be carried out in summer holidays ready for September. Due to single bid received, we need to ensure that we sign the contract ASAP so that works can commence for readiness by September. Any delays, may result in contractor withdrawing their bid and as a result the project may be delayed to next year. This means we will not have spaces for children for September which is not an option.	
<b>ALTERNATIVE OPTIONS CONSIDERED AND REJECTED</b>		

3.	At this late stage there is very difficult to implement any alternative option, therefore due to the timing, there is no feasible alternative option.
<b>DETAIL (Including consultation carried out)</b>	
4.	The project was approved by Cabinet in September 2015 and has gone through the formal consultation.
<b>RESOURCE IMPLICATIONS</b>	
<b><u>Capital/Revenue</u></b>	
5.	The funding is provided by DfE basic need funding for primary and secondary schools.
<b><u>Property/Other</u></b>	
6.	None.
<b>LEGAL IMPLICATIONS</b>	
<b><u>Statutory power to undertake proposals in the report:</u></b>	
7.	The project is to deliver 2 classroom extension.
<b><u>Other Legal Implications:</u></b>	
8.	Legal has been consulted and following their advice, the project was recommended at Council's Capital Board on 25th June 2019 and Urgent approval was sought from the chair of OSMC under regulation 16 on 26 June 2019 for internal delegated powers to Service Director Children, Families and Education to spend the money and sign contract.
<b>RISK MANAGEMENT IMPLICATIONS</b>	
9.	The project has been tendered and the contract has to be signed this week to commence works. Any delays may risk contractor withdrawing and we may need to go back to retender which means we will not have the required places for September besides programme and budget implications.
<b>POLICY FRAMEWORK IMPLICATIONS</b>	
10.	None.

<b>KEY DECISION?</b>	<b>Yes/</b>
<b>WARDS/COMMUNITIES AFFECTED:</b>	Coxford
<b><u>SUPPORTING DOCUMENTATION</u></b>	
<b>Appendices</b>	
1.	<a href="#">Cabinet Report</a>
2.	<a href="#">Approval from Councillor Galton</a>
<b>Documents In Members' Rooms</b>	
1.	
2.	
<b>Equality Impact Assessment</b>	

<b>Do the implications/subject of the report require an Equality and Safety Impact Assessment (ESIA) to be carried out.</b>		<b>No</b>
<b>Data Protection Impact Assessment</b>		
<b>Do the implications/subject of the report require a Data Protection Impact Assessment (DPIA) to be carried out.</b>		<b>No</b>
<b>Other Background Documents</b>		
<b>Other Background documents available for inspection at:</b>		
<b>Title of Background Paper(s)</b>	<b>Relevant Paragraph of the Access to Information Procedure Rules / Schedule 12A allowing document to be Exempt/Confidential (if applicable)</b>	
1.		
2.		

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# Agenda Item 2

## Appendix 1

<b>DECISION-MAKER:</b>		CABINET COUNCIL	
<b>SUBJECT:</b>		EDUCATION & CHILDREN'S SOCIAL CARE CAPITAL PROGRAMME 2015/16 & 2016/17	
<b>DATE OF DECISION:</b>		15 SEPTEMBER 2015 16 SEPTEMBER 2015	
<b>REPORT OF:</b>		CABINET MEMBER FOR EDUCATION AND CHILDREN'S SOCIAL CARE	
<b><u>CONTACT DETAILS</u></b>			
<b>AUTHOR:</b>	<b>Name:</b>	<b>Robert Hardy</b>	<b>Tel:</b> 023 8083 3347
	<b>E-mail:</b>	<b>robert.hardy@southampton.gov.uk</b>	
<b>Director</b>	<b>Name:</b>	<b>Hilary Brooks</b>	<b>Tel:</b> 023 8083 4899
	<b>E-mail:</b>	<b>hilary.brooks@southampton.gov.uk</b>	
<b>STATEMENT OF CONFIDENTIALITY</b>			
N/A			

### SUMMARY

This report sets out proposals for the Council's spending priorities within the Capital Programme for 2015/16 and future years, in line with Council priorities.

The report seeks approval to add £6.6M of expenditure to the Education and Children's Social Care (E&CSC) Capital Programme. This report also seeks approval for spend of £6.6M of expenditure within the E&CSC Capital Programme for works taking place in 2015/16 and 2016/17.

The approvals required for Springwell School form part of a separate and detailed report on the Cabinet/Council agenda. Therefore, these approvals and financial amounts are not included within this report or recommendations.

### RECOMMENDATIONS:

**CABINET** are requested:

- (i) To note the contents of this report and the request for approval from Council.

**COUNCIL** are requested:

- (i) To add, in accordance with Financial Procedure Rules, capital variations totalling £2.006M to the E&CSC Capital Programme from the non-ringfenced Department for Education Basic Need capital grant;
- (ii) To add, in accordance with Financial Procedure Rules, a sum of £3.328M to the E&CSC Capital Programme, to the Capital Maintenance programme, as detailed in Appendix 1 funded from non-ringfenced Department for Education Capital Maintenance

- grant;
- (iii) To add, in accordance with Financial Procedure Rules, a sum of £1.266M to the E&CSC Capital Programme, to the School Expansions: Phase 3 programme as detailed in Appendix 1, funded from non-ringfenced Department for Education Basic Need capital grant;
  - (iv) To approve, in accordance with Financial Procedure Rules, capital expenditure of £6.6M, phased £4.288M in 2015/16 and £2.312M in 2016/17, within the E&CSC Capital Programme to carry out works as detailed in Appendix 1. This includes approval for expenditure on Primary Review Phase 3.

## **REASONS FOR REPORT RECOMMENDATIONS**

1. The Council has a number of priorities for investment within the E&CSC portfolio, which are highlighted within this report. As such, the above recommendations seek to ensure that the resources available to the Authority are allocated to these proposals, in order that the relevant projects can be commenced. This relates directly to the Executive Commitment to *'invest to ensure good local schools'*.

## **ALTERNATIVE OPTIONS CONSIDERED AND REJECTED**

2. The proposals contained within this report represent the means by which the Council can best deliver its stated objectives and responsibilities in terms of school organisation and estate maintenance. The option of not carrying out these proposals would necessarily result in a delay in project commencement and, potentially, a failure to deliver on key objectives for the current financial year and beyond.
3. All of the capital schemes proposed within this report have significant priority and require immediate investment. The rationale underpinning each scheme differs from programme to programme, as set out below:
  - Capital Maintenance – based on the need to undertake significant works relating to health & safety and statutory compliance issues.
  - School Expansion – based on the need to provide sufficient pupil places to meet demand, in line with the Council's statutory duty in this respect.

## **DETAIL (Including consultation carried out)**

4. The investment proposals for Education & Children's Social Care for 2015/16 and beyond are as follows:
 

**Capital Repairs and Maintenance**
5. **R&M Planned Programme (£2,250,000 - 2015/16 & £350,000 - 2016/17)**

There is presently a backlog maintenance schedule of approximately £20m at maintained schools in Southampton. Many of these condition-related items have a direct bearing on schools' ability to function (e.g. boilers, roofs, windows) and, as such, it is important that capital is set aside on an annual basis to address the most pressing of these demands. The capital allocation proposed by this report will deal with just over half of Priority 1 issues identified in maintained schools' condition surveys.

It is important that a certain element of the identified funding is “held back”, in order to provide for unforeseen issues/events that may arise throughout the course of the year, such as emergency roof repairs or boiler replacement, over and above the planned programme. In the event of an unforeseen occurrence, in the first instance, the current E&CSC planned capital programme will be looked at to see if any reprioritisation can be made before drawing on this budget allocation.

6. Asbestos Management (£250,000 - 2015/16)

The Council has a statutory responsibility to provide an ongoing programme of asbestos management for all its maintained schools that are affected by this issue. The cost of this inspection and works programme is generally stable from each financial year to the next.

7. Schools Access Initiative (£150,000 - 2015/16)

The Council has an ongoing statutory responsibility to provide accessibility to educational facilities for children with disabilities, which requires adaptations to be made to school buildings. This programme of work is reactive, with money being spent in response to requests from schools throughout the course of a given year. Previous examples of work carried out include the provision of access ramps, accessible toilets, stair lifts and changing benches. Again, the level of spend is generally consistent, although there is a gradual tend for expenditure to increase year-on-year, as the numbers of children with disabilities educated within a mainstream setting increases.

8. Project Management (£80,000 - 2015/16)

The cost of additional project management time for these proposals is £80,000 for 2015/16. This will fund three existing Project Manager posts in the Strategy & Capital Programme Team in the People Directorate.

9. Health and Safety (incl. Fire Risk Assessments) (£248,000 - 2015/16)

Contractual delays in 2014/15 means that the programme of post-FRA implementation is behind schedule and additional costs will need to be met this year, having underspent (due to the delays) in 2014/15. An ongoing programme of wider H&S compliance works has been agreed.

**School Expansions: Phase 3**

10. Current pupil forecasting data indicates that the 2015/16 Year R intake represents a peak year for demand met by the capacity already built into the system under Primary Review: Phase 2. After this peak year (i.e. from 2016/17 onwards), pupil numbers are forecast to drop back. In practice this year's admissions process highlighted that although this position is true for the city as a whole (with 96% of on-time applications being allocated one of their three preferred schools), there was a significant shortfall of places in the Woolston/Weston area.

This has resulted in the creation of a bulge class in that area for 2015/16 and the need to increase capacity on a more sustainable basis for 2016/17 and beyond. This second issue will be the subject of a separate report.

11. Weston Park Primary - Bulge Class (£100,000 – 2015/16)

This enables us to meet the short-term needs for Year R capacity in this part



of the East planning area.

12. The Polygon School expansion – Morris House (£456,000 – 2015/16)

This enables us to purchase Morris House from Southern NHS Trust to meet the needs of The Polygon School for additional provision; to provide an evening and weekend base for activities related to the Restorative Practice Network sponsored by the Youth Offending Service and for the Headstart programme, which is funded by the BIG Lottery

13. Start Point Sholing – to accommodate Springwell Special School 2015/16 Year R intake (£110,000 – 2015/16)

These works are required to provide accommodation for the Springwell 2015 Year R group of 24 children who could not be admitted to the Springwell main school site due to the failure of the tendering process earlier this year. Some adaptations to staff accommodation at Springwell are also included as these could not be made at the Sholing site.

14. Bitterne Park planning obligations (£200,000 – 2015/16)

Bitterne Park Secondary School is being re-built and its capacity expanded from 1,500 to 1,800 under the Priority Schools Building Programme, funded by the DfE and delivered by the Education Funding Agency. As a result of the expansion, it is likely that the planning approval will require SCC to make adaptation to highways and access arrangements. This sum is to cover potential costs, including legal fees, relating to the likely obligations.

15. Springhill Primary Academy School one modular building (£50,000 – 2015/16 & £350,000 – 2016/17)

This allows for expansion by one bulge class to meet the forecast shortfall of places in the Central planning area. This is subject to further discussions with the Trust and the Diocese before agreement to proceed can be reached, but there is agreement in principle.

16. Springwell Special School Expansion (£1.3M)

This additional allocation for the scheme is the subject of a separate report elsewhere on this agenda, following the addition of £1.4M approved by Cabinet in March 2015.

**Phase 3 schemes to be the subject of future business cases for 2016/17**

17. St Patrick's Catholic Primary (£203,000 – 2016/17)

This is to fund an additional classroom, which forms the final element of expansion of this school, which although drawing on a city-wide catchment, will help meet the shortfall of places in the East planning area.

18. Bitterne Park Autism Resource Base - ARB (£150,000 – 2016/17)

At present the school operates an ARB to support pupils with high levels of assessed Special Educational Needs, including those with Statements or Education Health & Care Plans. The specialist provision within the current buildings will not be replicated as part of the PSBP work referred to above. One of the current school buildings can be retained and refurbished to provide this resource (and offers the opportunity to expand the capacity of the ARB from 9 to up to 20 pupils). This work would be managed under a

formal agreement between SCC and the EFA as part of their larger contract to extract maximum value for spend to avoid the loss of this provision and to have in place the capacity to expand that will be needed as the secondary age population increases.

### **Scheme Variations**

19. The following approved schemes under the Primary Review Phase 2 have significant variations to the agreed budgets from within the DfE Basic Need capital grant. Scheme by scheme are summarised in Appendix 1. Further work is underway to account for some of the significant differences between the costs on which the original approvals were sought and the detailed costs now in place.
20. Tanners Brook Junior (£32,000 - 2015/16)  
This scheme covers both the costs of the relocation of the community facilities and a (now reduced) scale of expansion of numbers, based on lower demand for Year R places. A small increase of £32,000 is required for 2015/16.
21. Shirley Warren Primary School (£260,000 - 2015/16)  
This scheme is to convert the old portage room into a classroom and build a new class above the year R playground and convert the staffroom to another classroom.
22. Fairisle Infant & Nursery Schools (£189,000 - 2015/16)  
This is the cost of a two classroom modular build to create the agreed additional capacity. The sum originally sought and approved amounted to only half the (now accurately) estimated cost.
23. Fairisle Junior (£550,000 in 2016/17)  
This is the cost of a four classroom expansion. The sum originally sought and approved amounted to only half the (now accurately) estimated cost.
24. Bitterne Manor Primary (£96,000 - 2015/16)  
Internal alterations will provide one additional bulge classroom (roofing works at £220,000 are being funded from within the agreed R&M budget).
25. St John's Primary & Nursery (£418,000 reduction in 2015/16 & 2016/17)  
There is a significant reduction in the costs of this scheme in both this year and next, compared to the previously approved budget. The reduction totals £418,000.
26. Portswood Primary (additional £100,000) (2016/17)  
Following the failure of the modular-build tendering process earlier this year (which has resulted in the school having to make temporary arrangements for Sept 2015) a re-tendering exercise involving a specification for a traditional build to provide the permanent increase in capacity at the school will be undertaken and provision is sought for an additional sum to be added to the approved capital allocation in anticipation of potential higher costs.
27. Valentine Primary School Westwood Block (£341,000) (2016/17)  
The EFA will be re-building the existing block as part of the PSBP Phase2 and this budget provision is to enable us to add up to three additional



classrooms since the EFA funding is for like-for-like replacement only. This additional capacity is part of the agreed programme but implementation delayed to fit with EFA timescale.

28. Sholing Junior (£747,000) (2016/17)

This is to increase capacity by four classrooms at significantly increased cost to the original estimate. The sum originally sought and approved amounted to only half the (now accurately) estimated cost.

## RESOURCE IMPLICATIONS

### Capital/Revenue

29. The changes to the programme contained in this report are summarised in the table below and detailed in *Appendix 1*.

	<b>Additions £000s</b>
2015/16	4,288.0
2015/16 (Springwell phase 1 already added)	1,400.0
2014/15 Others	480.6
2016/17	3,612.0
<b>Total</b>	<b>9,780.6</b>

30. It is proposed that the additional expenditure will be funded from the following sources and it is anticipated that the 2015/16 funding will be received in advance of expenditure taking place:

<b>Funding Source</b>	<b>Confirmed £000's</b>
Capital Maintenance Grant 2015/16	4,614.0
Basic Need Grant 2015/16	4,709.0
Basic Needs Grant 2016/17 Provisional	480.6
<b>Total</b>	<b>9,803.6</b>

31. The revenue costs of all schools are met from the Individual Schools Budget funded by the Dedicated Schools Grant (DSG). The amount of DSG that the authority receives each year is based on the number of children in the city. If the city's overall numbers grow, this will result in an increase in the amount of grant received which can be passed onto schools via budget shares calculated using Southampton's School Funding Formula.

### Property/Other

32. These proposals will assist in reducing the current overall backlog maintenance and improve capacity at key schools.

## LEGAL IMPLICATIONS

### Statutory power to undertake proposals in the report:

33. The power to provide and maintain educational facilities as proposed in this report is set out in the Education Act 1996.

**Other Legal Implications:**

34. The proposals set out in this report are brought forward having regard to the Council's statutory responsibilities as a duty holder for health & safety in schools in accordance with the Health & Safety at Work Act 1974 and associated secondary legislation. Provisions for the increase of security of school sites are designed having regard to the Council's duties under s.17 Crime & Disorder Act 1998 (exercise of functions having regard to the need to reduce or eliminate crime or disorder). All services and works will be procured and implemented in accordance with national procurement legislation and the Council's Contract Procedure Rules and having regard to the Council's duties under the Equalities Act 2010.

**POLICY FRAMEWORK IMPLICATIONS**

35. The capital investment proposed for Southampton's schools within this report will contribute to the outcomes of both the 14-19 Strategy and Children & Young People's Plan by improving the condition, suitability and efficiency of the City's school estate as well as meeting the Executive Commitment to invest in schools. Some of the investment that is brought forth under these proposals will have to be mindful of the Local Plan and Local Transport Plan. Alignment of the proposals with the aims of this plan will be achieved through the involvement of relevant officers on the appropriate project steering group(s).

**KEY DECISION?** Yes

**WARDS/COMMUNITIES AFFECTED:**

All

**SUPPORTING DOCUMENTATION**

**Appendices**

1.	Education & Children's Social Care Capital Programme Summary
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**Documents In Members' Rooms**

1.	None
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**Equality Impact Assessment**

Do the implications/subject of the report require an Equality Impact Assessment (EIA) to be carried out?	No
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**Other Background Documents**

**Equality Impact Assessment and Other Background documents available for inspection at:**

Title of Background Paper(s)	Relevant Paragraph of the Access to Information Procedure Rules / Schedule 12A allowing document to be Exempt/Confidential (if applicable)
1. None	





Appendix 1 Education & Children's Social Care Capital Programme

Cost Centre	Project Title	Approved Programme Funding		Additional New Requirements To Be added to council report		
		Budget 2015/16	Budget 2016/17	Budget 2015/16	Budget 2016/17	Total
E5004	Primary Review P2 Kanes Hill Primary School	2,000				
E5005	Primary Review P2 Shirley Warren Primary School	152,000		260,000		260,000
E5007	Primary Review P2 Mootlands Primary School	1,000				0
E5011	Primary Review P2 Fairisle Infant & Nursery	211,000		189,000		189,000
E5017	Primary Review P2 Valentine Primary School Westwood Block	699,000	30,000		341,000	341,000
E5018	Primary Review P2 Sholing Junior	703,000	30,000		747,000	747,000
E5019	Primary Review P2 Tanners Brook Junior	103,000	445,000	32,000		32,000
E5020	Primary Review P2 Fairisle Junior	50,000	700,000		550,000	550,000
E5022	Primary Review Contingency	7,000		93,000		93,000
E5024	BMW Management	5,000				0
E5026	Expansion Of Bevois Town Primary	31,000				0
E5027	Expansion Of St Johns Primary & Nursery	1,492,000	126,000	-292,000	-126,000	-418,000
E5028	Expansion Of Springwell school	16,000				0
E5030	Portwood Primary Expansion	473,000	10,000		100,000	100,000
E5031	Bitterne Manor Primary Expansion	69,000		96,000		96,000
E5032	Mansbridge Primary Expansion	50,000				0
E5035	Great Oaks Special School Expansion	82,000				0
E7202	Pupil Referral Unit Capital	14,000		16,000		16,000
E7205	Solar PV Resources Project	189,000				0
E7206	Renewable Heat Incentive	14,000				0
E7209	Chamberlayne Capital Maintenance	52,000				0
E7214	Upper Shirley High	2,000				0
E7216	R&M Planned Programme	103,000				0
E7220	Early Years Expansion Programme	644,000				0
E7230	UIFSM Kitchen	3,000				0
E7231	UIFSM Dining	68,000				0
E7301	Bitterne Park Infant school Roof	1,000				0
E7307	Swaythling Primary Drainage	38,000				0
E8060	Newlands Primary Rebuild Project	67,000				0
E8134	Middlecroft Lane Loft Extension	3,000				0
E8160	ICT Harnessing Technology Grant	28,000				0
E8185	Civil ServiceSports Ground	58,000				0
E9031	School Devolved Capital	437,000				0
E9054	Academies Management	92,000				0
E9058	Bitterne Park 6th Form	242,000				0
E9061	Mayfield Academy	122,000				0
E9062	Lordshill Academy	308,000				0
E9093	Increased Places St Marys Primary P2	160,000				0
E9094	Increased Places at Mount Pleasant jnr	26,000				0
E9120	Secondary School Expansion -Feasibility	100,000				0
E5037	Springwell build -phase 1 -not approved to spend yet	1,400,000			1,300,000	1,300,000
E7203	Health & Safety Capital	515,000				0
E7204	School Capital Maintenance	58,000				0
E7217	R&M Planned Programme 14-15	989,000	247,000			0
E9022	School Access Initiative	45,000				0
E9117	Asbestos Removal	80,000				0
	<b>Sub-total Approved Schemes</b>	<b>10,004,000</b>	<b>1,588,000</b>			
	<b>Sub-total Variations</b>			<b>394,000</b>	<b>2,912,000</b>	<b>3,306,000</b>
E7203	Health & Safety Capital			248,000		248,000
E7204	School Capital Maintenance			80,000		80,000
E7217	R&M Planned Programme 14-15			2,250,000	350,000	2,600,000
E9022	School Access Initiative			150,000		150,000
E9117	Asbestos Removal			250,000		250,000
	<b>Sub-total Capital Maintenance</b>	<b>0</b>	<b>0</b>	<b>2,978,000</b>	<b>350,000</b>	<b>3,328,000</b>
NEW PROJECT	Weston Park Primary School			100,000		100,000
NEW PROJECT	Bitterne Park Secondary Building programme -planning contribution			200,000		200,000
NEW PROJECT	Springhill Primary Academy School one modular building			50,000	350,000	400,000
NEW PROJECT	Polygon School Expansion at Morris House			456,000		456,000
NEW PROJECT	Remedial works at Sholing - spring well intake 2015			110,000		110,000
	<b>Sub-total New Schemes</b>	<b>0</b>	<b>0</b>	<b>916,000</b>	<b>350,000</b>	<b>1,266,000</b>
	<b>Total</b>	<b>10,004,000</b>	<b>1,588,000</b>	<b>4,288,000</b>	<b>3,612,000</b>	<b>7,900,000</b>
	<b>Changes to the Programme</b>					
	2015/16					4,288,000
	2016/17					3,612,000
	Sub-total					7,900,000
	2015/16 (Springwell phase 1 already added)					1,400,000
	2015/16 Others					480,621
	<b>Total</b>					<b>9,780,621</b>



### **REQUEST FOR URGENCY TO OVERVIEW AND SCRUTINY**

Request to the Chair of the Overview and Scrutiny Committee for agreement that a decision is Urgent and it is not practicable to wait five days to make that decision.

It is necessary to make an urgent decision on Fairisle Junior Extension Project to sign the contract for the value of £675,374. The person making the decision will be Hilary Brooks.

This matter was not included on the Forward Plan and is a Key Decision. The reasons for urgency are as set out below.

The tender returns came back from a single bidder of £675,374 and in order to deliver the classroom places for September, we urgently require to sign the contract so that works can commence in summer holidays. Due to single bid received, we need to ensure that we sign the contract by the end of this week so that works can commence for readiness by September. Any delays, may result in contractor withdrawing their bid and as a result the project may be delayed to next year. This means we will not have spaces for children for September which is not an option.

This request was recommended to progress at the CCB meeting on 25/6/19.

**Please confirm your agreement that this matter is urgent** (not your agreement to the decision itself).

#### **Proposed Decision:**

- i. Request for approval to enter into contract to commence the works on Fairisle Junior expansion project.

**Reasons for Urgency** (including why the matter was not included on the Forward Plan).

- i. It was understood that we had got sufficient approval to progress with the project. However, at the point of the award of the contract, it was flagged up that we do not have the authority to enter into contract as the overall project value is above £500,000. Due to the tight programme, we need to sign the contract by the end of this week to deliver works in the summer holidays ready for September.

I confirm that I agree that the above matter is urgent and that a decision should be made in accordance with Rule 10 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

**Signed**



**Date**

26-6-19

Councillor S Galton

Chair of Overview and Scrutiny Management Committee